

Central Florida Railway Historical Society Library and Archives  
Finding Aid for  
The Blank Forms Collection  
Finding Aid created by Holly Matzelle, 2024

- Creator Information: Approximately forty railroads and related agencies.  
Collection Identifier: Collection No. 10  
Date Span: Many are undated; those with dates range from 1914 to 2008.
- Abstract: The collection consists of blank forms and other items used by over forty railroads and related agencies from about the 1910s to the 2000s. The forms have been sorted into five general categories: accounting and general business, miscellaneous, shipping, train, and waybills.
- Extent: 4.5 linear feet in three file drawers. One oversized T&G form is filed with the T&G collection.
- Language: The material is in English; the majority is typed or printed.
- Acquisition: The materials have been collected by members of the Central Florida Railway Historical Society and received as donations.
- Related materials: Other related materials in the library and archives include books on railroad companies, railroad manuals and handbooks, our Maps Collection, and collections of materials created by individual railroads, such as the Seaboard lines or Atlantic Coast Line.
- Access Points:  
Main Railroads: Tavares and Gulf Railroad (T&G)  
Seaboard Air Line (SAL)  
Seaboard Coast Line (SCL)  
Atlantic Coast Line (ACL)  
(Approximately forty other lines with ten or fewer items.)
- Scope and Content: The forms have been sorted into five general categories: accounting and general business, miscellaneous forms, shipping forms, train related, and waybills. The categories are then alphabetized by railroad name.
- Series 1: Accounting and Business Forms. Forms in this series include various reports, statements, recapitulations, and receipts.
- Series 2: Miscellaneous Forms. Forms and items in this series range from "Nothing to Report" to Accident/Incident Reports to examples of envelopes used.
- Series 3: Shipping Forms. Examples in this series are reports of damaged or unclaimed freight, time return and delay reports, and memos of diversion instructions. One oversized T&G form is filed with the T&G collection.
- Series 4: Train related forms. Forms in this series cover the detention of trains, train orders, and clearance cards.

Series 5: Waybills. This series includes waybills and related reports, such as notices of errors in waybilling, reports of interline waybills received, and waybill corrections.